



## Saskatchewan Baton Twirling Association

### 2011/2012 Membership Package

**PLEASE READ the guide below for the updated membership process for this year.**

**Clubs are required to submit membership packages (postmarked) by Friday October 21, 2011.**

*Returning member's forms and club payments sent late are subject to CBTF late fees.*

**Please ensure all information is completed.** Incomplete/incorrect forms will be returned at the club's expense and late fees assessed if not returned before the deadline.

New memberships are accepted at anytime throughout the year.

Membership forms are available on the SBTA website @ [www.saskbaton.com](http://www.saskbaton.com) under "forms".

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*The following is a guide for forms to be included with your club's initial membership package this year:*

**~ PLEASE READ CAREFULLY ~**

#### **FORM #101 – Returning Members:**

- Please use form #101 (supplied by the CBTF and e-mailed via .pdf format to club presidents)  
FOR ALL RETURNING SBTA ATHLETES / COACHES / VOLUNTEERS / DIRECTORS.
- Please note the following CBTF information:

a) **Athlete's Box** – If the membership type is being changed from BR or G, the club must verify proof of age and citizenship. If no information is changed, this does not require a signature.

b) **Type G Membership** – Is for POM-POM & GROUP ROUTINE PARTICIPATION ONLY.  
(exception: WBTF/IC teams and IC group athletes)

*\*\*Please note: If an athlete participates in Recreational (BR) AND Pre-Groups or Pom-Pom Groups (at the discretion of the Coach), it is important to enroll them in Type **BR+G**. Check 2 boxes.\*\**

c) **Type C Technical Association Box** – remind coaches and judges to review the information in the box printed on the LEFT side of the form carefully. *If there are any changes or upgrades, please indicate them on the RIGHT side (very important).*

d) **Terms and Conditions** – This must be signed by a parent/guardian if the athlete is under 18 otherwise the form **will be returned**. A coach or club director may NOT sign here.

\* For volunteer (E) memberships – the signature must be in the name of the member\*

Clubs **DO NOT** use "change of membership" forms at this time – only form #101 supplied by the CBTF.  
Any information needing to be updated may be done on form #101 provided.

**CBTF Form "B":**

- A copy of the CBTF "Form B Summary" must accompany each membership batch.

**SBTA CLUB REGISTRATION FORM:**

- Please complete this form and return with the membership package.

**SBTA Media Consent & Aboriginal Form:**

- Please have one form completed for each returning athlete.

**FORM #104 – Club Registration (for CBTF):**

- Please complete this form and return with the membership registration package.

**Additional Information:**

- Birth certificates are to be verified by the club registrars – do not send copies to the SBTA.
- After 1 year absence, returning members are to use form #101 provided by the CBTF
- After 2 years absence, returning members must use form #103
- Please ensure that all forms are the signed original (required by CBTF) and not copies.

**CLUB PAYMENT PROCEDURE:**

- For the initial returning member package, families submit payment to their CLUBS (not the SBTA).
- Only unaffiliated members are to make payments directly to the SBTA.
- Once your club has successfully submitted all forms correctly and on time, the SBTA will issue an invoice for the total returning members & club dues. Clubs can submit payment to the SBTA.

- **Clubs, please do not submit payment prior to receiving the SBTA invoice**

If for any reason a form(s) require a correction, the entire package will be returned to the club.

**Please submit the Returning Member Package** (postmarked by Friday October 21, 2011)

Saskatchewan Baton Twirling Association  
510 Cynthia Street  
Saskatoon, SK S7L 7K7

If you have questions or concerns, please contact: Brenda O'Connor – SBTA Sport Coordinator  
Phone: (306) 975-0847  
e-mail: skbaton@shaw.ca

----- **NEW MEMBERS & REGISTRATION** -----

**\* Each club may determine when they will hold their "new/recreational" membership drive. There is no deadline/penalty for new athlete and volunteer membership submissions \***

**FORM #103 – New Membership Application:**

- Form #103 is for **NEW MEMBERS ONLY** (with no existing membership number on file).
- A SBTA media & aboriginal consent form is required for all new membership applications.
- Proof of age and citizenship is to be verified by the club registrar; please be sure the club rep signs this area on the form.
- Membership upgrades can be completed in batches prior to the start of the competition season.
- Each batch of new memberships and/or membership upgrades will be invoiced to the clubs by the SBTA for payment.